

Suggestions on How to Facilitate a District Meeting

- The Facilitator opens the meeting with their choice—suggestions: Serenity prayer, Al-Anon Declaration, etc.
- The Facilitator thanks whoever will be taking the minutes for that meeting
- The Facilitator asks for a volunteer to read the 12 Concepts and Warrantys
- Groups
The Facilitator asks each Group Representative present to give a brief report on their group (e.g., current numbers attending, meeting in person on Zoom or hybrid, upcoming anniversary party or speaker meetings, any issues)
- District 8 Officers/Coordinators
The Facilitator asks each Officer or Coordinator present to give a brief update (usually they submit a written report ahead of time)
- Events
The Facilitator asks if there are any updates on upcoming events
- Issues
The Facilitator asks if there are any outstanding issues that need to be discussed
- Questions
The Facilitator asks if there are any remaining questions
- Next Meeting
The Facilitator asks who will facilitate the next meeting and who will take the minutes at the next meeting
- The Facilitator thanks everyone for their service in attending and closes the meeting 1.5 hours later (or less) with their choice—suggestions: Serenity prayer, Al-Anon Declaration, etc.