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| **Item** | **Description** | **Who** | **Contact Info** |
| **Arranging AA Speaker** |  |  |  |
| **Arranging Al-Anon Speaker** |  |  |  |
| **Arranging for Extended Room Time** |  |  |  |
| **Set Up Room** |  |  |  |
| **Set Up Room** |  |  |  |
| **Clean Up Room** |  |  |  |
| **Clean Up Room** |  |  |  |
| **Utensils** |  |  |  |
| **Paper Plates** |  |  |  |
| **Napkins** |  |  |  |
| **Cups** |  |  |  |
| **Hot Dish/Casserole** |  |  |  |
| **Hot Dish/Casserole** |  |  |  |
| **Hot Dish/Casserole** |  |  |  |
| **Salad** |  |  |  |
| **Salad** |  |  |  |
| **Cold Dish** |  |  |  |
| **Cake** |  |  |  |
| **Dessert Item** |  |  |  |
| **Dessert Item** |  |  |  |
| **Beverage** |  |  |  |
| **Beverage** |  |  |  |
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